



BRISBANE CITY COUNCIL  
ACTION MINUTES

**DRAFT**

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**SPECIAL MEETING AGENDA**

**BUDGET WORKSHOP**

**TUESDAY, JUNE 15, 2015**

*BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE*

**7:00-8:00 P.M. CLOSED SESSION**

- A. Public Employee Performance Evaluation: City Attorney, Pursuant to Government Code Section 54957

City Attorney Roush reported that although there was a long and productive discussion, there was no action taken.

**8:00 P.M. CALL TO ORDER**

Mayor O'Connell called the meeting to order at 8:05 p.m.

**ROLL CALL**

Councilmembers present: Conway, Lentz, Liu, Miller, and Mayor O'Connell  
Councilmembers absent: None  
Staff present: City Manager Holstine, City Clerk Spediacci, City Attorney Roush, Deputy Finance Director Cooper, Administrative Services Director Schillinger, Public Works Director Breault, Principal Analyst Saguisag-Sid, Community Development Director Swiecki

**WORKSHOP**

- A. **Provide direction to the Baylands Sustainability Committee for finalization of the Draft Baylands Sustainability Framework**

Community Development Director Swiecki reported that the Baylands Sustainability Framework (Framework) represents years of work at the Committee level. He said that the Council has seen previous drafts of the document and that comments have been received from three different City advisory committees. He then introduced Ms. Andrea Trabor of Integral Group who would be giving a presentation on the Baylands Sustainability Framework.

Ms. Trabor began by showing a map of mixed-use sustainable projects in the Bay Area and then indicated that the Framework was using the One Planet Living model highlighting zero carbon, zero waste, sustainable transport, local and sustainable materials, local and sustainable food, sustainable water, natural habitats and wildlife, culture and heritage, equity and fair trade, and health and happiness.

She talked about the purpose and approach of the Framework and clarified that it was not a regulatory document but would be used as a guide in negotiations with the developer. She said that the City Sustainability Committee met with all City Commissions and Committees which conducted a comprehensive review.

Ms Trabor then gave more detail about the ten principles of One Planet Living and said that for each principal the commitment would be to hit each goal.

After Councilmember questions and clarifications, they directed staff and Ms. Trabor to edit the bottom of Page 10 to read “generators” instead of “turbans”, spell out all acronyms, add a glossary and a table of contents, strike a duplicate sentence on Page 17, reference both the Reusable Bag and the Polystyrene Food Service Container Ban Ordinances, make a reference to future consideration of water desalination, use of common terminology on page 59 in reference to wetlands park, and neutral language on the housing issue.

CM Liu said she would provide staff with her minor typographical comments.

Councilmembers acknowledged that the document would continue to change and evolve as technologies changed and thanked Ms. Trabor for her knowledge and hard work on the project.

After further discussion, Councilmembers indicated that after all of the comments from the Council and from the Commissions and Committee was incorporated into a final documents, it would be brought back to the full Council for one final approval.

Noveed Safipour, President of Peninsula Young Democrats of San Mateo County shared his concern for affordable housing in the bay area and encouraged inclusion of this issue in the Framework.

Bill Nack, Business Manager/Executive Officer of the Building and Construction Trades Council of San Mateo County invited the Council to take a tour of a new facility.

Jonathan Scharfman with UPC applauded the Sustainability Committee for their hard work. He said he looked forward to a plan that has language that can be understood and acted upon by all involved. He asked that the Council look forward and support a project that was both feasible and could be financed in the future. He also indicated that on the 4th Wednesday of every month UPC

would be having public education sessions on public art, water recycling, green walls, etc. He said he would leave flyers at the door for those who were interested.

Councilmembers discussed the timing of moving forward with finalization of the Framework and decided that the Council would have one final look at the document at their August City Council Meeting.

## **CONTINUED BUDGET WORKSHOP**

### **A. Discussion of any potential changes to the budget**

Administrative Services Director Schillinger gave a Powerpoint presentation recapping the budget review and budget process, reviewing the items for discussion, taking Council direction on the base budget, taking Council direction on any supplemental appropriations, and then finally adopting a base budget and any supplemental appropriations at the City Council meeting of June 18, 2015.

He reviewed the five-year projections based on the City Manager's Proposed Budget.

He then showed a list of the Council Finance Subcommittee's proposed reductions which included delays in hiring a Recreation Manager, Regulatory Compliance Manager, and a Maintenance Worker II, Volunteer Projects in the City Council Budget, the Southeast Crocker Precise Plan in Community Development, the Fiber Optics Consultant in Public Works, the Public Arts Implementation Guidelines in Parks and Recreation, the Chairs at the Community Center in Park and Recreation, the Lanes Lines for the Pool in Parks and Recreation, the painting of the pool office in Parks and Recreation, and the increase in Day in the Park Funding in the Parks and Recreation Budget.

He then showed a slide of additional items for further Council discussion with Public Facilities Condition Assessment, the Bike, Trail, and Pedestrian Master Plan, and the Alvarado to Tulare Stairway, Phase A on it.

Councilmembers discussed the various proposed reductions and agree to eliminate all of them from the proposed budget and consider the Southeast Crocker Precise Plan, the Public Facilities Condition Assessment, and the Bike, Trail, and Pedestrian Master Plan for further consideration and potential supplemental appropriations at the next City Council Meeting of June 18<sup>th</sup>.

Administrative Services Director said that the Council and staff would have a better understanding of where the fund balance would end up by the mid-year budget review in February, 2016 and could consider funding the items that were cut then, if desired.

## **ADJOURNMENT**

The meeting was adjourned at 11:36 p.m.